

2024-25 GEUC 1000 "College Assemblies"

Important Notes before Attending a College Assembly

- 1. After attending an assembly, students should record their attendance by tapping their own CU Student Cards on a College's card-reader device **before leaving** the venue.
- 2. Students should complete an evaluation questionnaire after each College Assembly for attendance record and opinion collection.
- 3. To ensure seat availability for students with registered e-tickets, **only those registered students will be admitted** to the venue.
- Students being absent due to medical reasons can <u>apply for leave within one week</u>.
 A written application letter with supporting documents (e.g. medical certificates) should be submitted in person to DSO.
- 5. If students miss a registered College Assembly without valid justifications, the absentees' ticket will be released <u>after 3 working days</u> of each event held. Students should take their responsibility and **are strongly advised to re-registered for another session asap** to fulfil the College Assembly Attendance Requirement.
- 6. For enquiry, please contact DSO by email <u>CollegeAssembly.UC@cuhk.edu.hk</u> or phone at 39437575 / 39431750.