



2024-25 GEUC 1000 “College Assemblies”

Important Notes before Attending College Assembly

1. After attending an assembly, students should record their attendance by tapping his/her own CU Student Cards on a College’s card-reader device **before leaving** the venue, or at the time instructed by the onsite college staff.
2. Students should complete an evaluation questionnaire after each College Assembly for attendance record and opinion collection.
3. To ensure seat availability for students with registered e-tickets, **only those registered students will be admitted** to the venue.
4. Students being absent due to medical reasons can **apply for leave within one week**. A written application letter with supporting documents (e.g. medical certificates) should be submitted to DSO.
5. If students miss a registered College Assembly of his/her without valid reason, the absentees’ ticket will be released after 3 working days of each event held. Students should take their responsibility and **are strongly advised to re-registered for another session asap** to fulfil the College Assembly Attendance Requirement.
6. For enquiry, please contact DSO by email CollegeAssembly.UC@cuhk.edu.hk or phone at 39437575 / 39431750.