

United College Internship Programme - Summer 2022
Internship Offers Suitable for all Majors (Batch 2)

	Name of Firm/Organization	Related Website	No of Offerings/Work Period	Job Title / Job Description	Work Address	Application Method(s)	Contact Person
8	Time Industrial Manufactory Ltd		1 intern / late May to August	Summer Intern / To assist the daily operations of the company and work in various departments	Room 1, 22/F, Well Fung Industrial Centre, 68 Ta Chuen Ping Street, Kwai Chung	Please send your CV and cover letter to enders@timeindl.com.hk and specify "Referred by United College"	Mr Enders Lam, Chairman, Time Industrial Manufactory Ltd
9	Snaprop Limited	www.hkpropx.com	1-2 Interns / June to August	Intern at IT Department - Data and Website - IT related project development and management - B to C Website development and maintenance - Website and mobile apps testing - other IT related projects	Prince Edward, Nathan Road, Kowloon	Please send your CV and cover letter to terence@snaprop.com and specify "Referred by United College"	Mr Terence Law, Chief Sales Officer, Snaprop Limited
10	HKCOLO	https://www.hkcolo.com	5 interns / June to August	Summer Intern - To meet and handle clients inquiries & complaints - To assist in business development and analysis - To handle assigned cases and projects related to marketing, business development, sales, communications, customer services, public relations, operations, administration, technical support and engineering, design and corporate affairs - To assist in planning, organizing, and coordinating of various events - Be attached to different departments for business exposure and on-the-job training	HKCOLO Ltd., Cloud Computing Complex, 2 Chun Yat Street, Tseung Kwan O, NT	Please send your CV and cover letter to personnel@hkcolo.com and specify "Referred by United College"	Ms Gloria Lo, Human Resources & Administration Officer, HKCOLO
11	Tecky Academy Limited	https://tecky.io/en	1 Intern / June to August	Marketing & Admin Assistant - Administration - Marketing - Event Management - Customer Service	Rm 2715-16, 27/F, One Midtown, 11 Hoi Shing Road, Tsuen Wan, Hong Kong/ Suite C-E, 11th Floor, Golden Sun Centre 59-67 Bonham Strand West, Sheung Wan	Please send your CV and cover letter to hr@tecky.io and specify "Referred by United College"	Ms Jackie Lau, Assistant HR & Finance Manager, Tecky Academy Limited
12	Atlas Air Inc	https://www.atlasair.com	5 interns / June to August	Summer Intern / Administrative, marketing, event management, technical support, customer service and data management	Suite 601-607, One Citygate, 20 Tat Tung Road, Lantau	Please send your CV and cover letter to mandy.wong@atlasair.com and specify "Referred by United College"	Ms Mandy Wong, Atlas Air Inc
13	Union Alpha CAAP C.P.A. Limited	https://www.portalhongkong.com/item/union-alpha-caap-certified-public-accountants-limited/	1 intern / June to August	Audit Trainee - Assist the supervisor to perform basic audit, accounting and taxation works for clients from multiple nationalities - Provide Accounting and Auditing support - Coordinate with clients	19/F., 3 Lockhart Road, Wanchai, Hong Kong	Please send your CV and cover letter to mavis.lam@ualpha.com and specify "Referred by United College"	Ms Mavis Lam, Director, Union Alpha CAAP C.P.A. Limited
14	MH BioBeauty Holdings Limited	https://www.mhgrouphk.com	1 intern / May to August	Online Marketing/YouTuber -獨立經營公司的Youtube channel -需要做Youtube直播及片段後期製作 -協助製作公司的facebook及instagram 內容 -產品拍攝及圖片編輯 -擁有獨立完整的短片製作經驗, 包括拍攝, 燈光, 剪輯, 配樂, 字幕等 -熟練Photoshop及DaVinci Resolve優先	21/F CS Tower, 50 Wing Lok Street, Sheung Wan	Please send your CV and cover letter to elazar.cheung@mhgrouphk.com and specify "Referred by United College"	Mr Charles Leung, CEO, MH BioBeauty Holdings Limited
15	AIA INTERNATIONAL LIMITED	https://www.aia.com.hk	5 interns / June to August	Wealth Management Intern - 協助了解客戶需要, 提供合適理財方案 - 為公司客戶研究員工福利方案 - 與客戶建立長遠良好關係	Suite 1701-1703, 17/F, Manhattan Place, 23 Wang Tai Road, Kowloon Bay, HK	Please send your CV and cover letter to hoichiu.cuhk@gmail.com and specify "Referred by United College"	Mr Ng Hoi Chiu, Senior District Manager, AIA International Limited