

**Guidelines for Registration at UC Student Hostels**  
**(Term 2 of 2024-2025)**

**A. Check-in Date**

The earliest possible check-in date at our student hostels in Term 2 starts at **12pm on 2 January 2025 (Thursday)**. **All residents are required to complete the check-in procedures before 12pm on 12 January 2025 (Sunday)**. Late admission should be reported to the respective wardens in writing and seek prior approval at least two working days in advance. Otherwise, the hostel places being assigned will be re-allocated to other students.

Warden Contacts:

Warden of Adam Schall Residence (ASR)	Ms. Crystal Cheung	kayeecheung@cuhk.edu.hk
Warden of Bethlehem Hall (BH)	Dr. Leung Tak-wah	leungtakwah@cuhk.edu.hk
Warden of Chan Chun Ha Hostel (CCHH)	Prof. Vivian Lee	vivianlee@cuhk.edu.hk
Warden of Hang Seng Hall (HSH)	Mr. Wong On-tung	ontung@cuhk.edu.hk

**B. Check-in Procedures**

Residents who have been assigned a hostel place for Term 2 will be required to present the CU Link cards, fill in a registration form and submit one recent photo (with name, dept./year and student ID written on the back). Room keys will be issued upon completion of the procedures required.

**C. Payment Arrangement**

Residents who have been assigned a hostel place for Term 2 are required to pay the hostel fees together with the tuition fees at the beginning of Term 2. Residents are also required to pay a Residents' Association fee HK\$40 and a refundable deposit HK\$1,000. Billing notification will be issued by the Finance Office of the University to residents by emails. Please follow the payment due date.

Term 2 residential period: January 2 to May 16, 2025.

	<b>2024-2025 Hostel Fee (paid in two installments-Term 1 &amp; Term 2)</b>
Standard Room	\$16,522
Converted Room	\$11,563
Single Room (Only for final-year students to apply and the allocation will be done by computer draws)	\$21,476

Air-conditioning fees will be charged on a progressive basis, and the usage hours will be recalculated at the beginning of each semester.

Hour	Charge per hour (HK\$)
First 140 hours	\$1.3
141st – 280th hours	\$1.7
281st hours or more	\$2

Penalty will be imposed on damage done to any properties that belong to the hostel by deducting the hostel deposit, the remaining balance will be refunded at the end of the residential period.

\*Students being assigned to the I-House will be informed of details on room allocation and hostel fee by the I-House Management Office.

#### **D. Rules for using Electrical Appliances**

1. Residents should not use sizeable electrical appliances such as micro-wave, ovens etc. in student bedrooms.
2. Residents intending to use sizable electrical appliances should obtain agreement from their roommates first and get approval by the warden.
3. For the sake of the hostel's collective interest, the size of a TV set and the height of a refrigerator to be used should not exceed 24" and 30" respectively and a heater should be 1,000W or below. A surcharge of HK\$280 per year will be imposed on each appliance which has been permitted by wardens for use.
4. All electrical appliances must meet the safety standards of the Electrical & Mechanical Services Department. Violators will be required to pay a fine of \$840 for each non-approved item.

#### **E. Student Hostel Regulations**

Residents must always pay attention to and follow the [student hostel regulations](#). Please read the regulations carefully. For those who violate the regulations, relevant penalties will be imposed.

November 2024